

# Prune/Remove Tree on Private Land Application

Under the *Environmental Planning and Assessment Act 1979 - model provisions 1980 - Section 8*



## About this form

You may use this form to obtain approval to prune or remove a tree on private land.

## How to complete this form

- 1: Ensure that all fields have been filled out correctly.
- 2: Please note that fields on this form marked with an \* are mandatory and must be completed before submitting the application.
- 3: Once completed you can submit this form by facsimile, mail and in person. Please refer to the Lodgement details section for further information.

## Part 1: Applicant Details

Title \*      Given Name/s \*      Family Name \*

<input type="text"/>	<input type="text"/>	<input type="text"/>
----------------------	----------------------	----------------------

Business/Company Name

<input type="text"/>
----------------------

Business/Home Address

<input type="text"/>
----------------------

Postal Address (if different from above)

<input type="text"/>
----------------------

**Note:** Before this application can be lodged at least one of the modes of contact below must be supplied.

Business Number      Home Number      Mobile Number

<input type="text"/>	<input type="text"/>	<input type="text"/>
----------------------	----------------------	----------------------

Email Address      Fax Number

<input type="text"/>	<input type="text"/>
----------------------	----------------------

## Part 2: Site Details

Address Number\*      Street Name\*

<input type="text"/>	<input type="text"/>
----------------------	----------------------

Suburb\*      Lot Number

<input type="text"/>	<input type="text"/>
----------------------	----------------------

DP/SP      Vol/Fol

<input type="text"/>	<input type="text"/>
----------------------	----------------------

## Part 3: Proposed Work Details

**Tree 1**

Tree Number      Tree Species      Prune Tree

<input type="text"/>	<input type="text"/>	Remove Tree <input type="checkbox"/>
----------------------	----------------------	--------------------------------------

Prune/Remove Reason

<input type="text"/>
----------------------

Part 3 continued over page...

### Part 3: Proposed Work Details continued...

#### Tree 2

Tree Number

Tree Species

Prune Tree

Remove Tree

Prune/Remove Reason

#### Tree 3

Tree Number

Tree Species

Prune Tree

Remove Tree

Prune/Remove Reason

Is a development application lodged or likely to be lodged? No  Yes  Development Application Number

Is this the first application for this tree? Yes  No  Last Application Date

### Part 4: Site Diagram

### Part 5: Land Entry Details

You are advised that access to your property may be required by Authorised Officers of Council in order for them to process your application and determine compliance with any consent that may be issued. By the submission of this application or by authorising its submission by another person/s it is assumed you are giving approval of entry to your premises to Council staff. Access may be made in your absence. Should access be required, staff may make contact with you beforehand to make the necessary arrangements. See Section 118 of the *Environmental Planning and Assessment Act* for further details.

Do we require your attendance to access the site? No  Yes

Are there any dogs or security measures we need to know about? No  Yes  Please specify below

Please Specify

### Part 6: Payment Details

A fee of \$48.00 including GST is payable.

Payments can be made by cheque, EFTPOS or credit card. For mailed applications please include either a cheque or a Credit Card Payment Authorisation Form (available from the City's offices, website or via the link below). Cheques should be payable to "City of Sydney".

For Fax lodgement please complete and include a

## Part 7: Applicant Declaration

I declare that the information provided in this application is true and correct at the time of signing and that the owner of the tree/s has been informed of this application. I have read and understand part 5 of this form and authorise Council officers to access my land to carry out inspections for the purposes of determining this application.

Applicant Name

Applicant Signature \*

Date

## Part 8: Owner Consent

As the owner of the land to which this application relates, I consent to this application. I also give consent for authorised Council officers to enter the land to carry out inspections.

Owner Name

Owner Signature \*

Date

Telephone Number

You can lodge the completed application by:

**FAX:** (02) 9265 9222

**MAIL:** City of Sydney  
GPO Box 1591  
Sydney NSW 2001

**IN PERSON:** **CBD:** Level 2, 456 Kent Street, Monday - Friday 8am-6pm  
**Kings Cross:** 50-52 Darlinghurst Road, Monday - Friday 9am-5pm, Saturday 9am-12pm  
**Glebe:** 186 Glebe Point Road, Monday - Friday 9am-5pm  
**Redfern:** 158 Redfern St, Monday - Friday 9am-5pm, Saturday 9am-12pm

**WHAT NOW:** After your application has been received a Council Officer will contact you within 10 working days.

For further information regarding your application please contact us by:

**TELEPHONE:** (02) 9265 9333

**WEBSITE:**

## Part 10: Privacy & Personal Information Protection Notice

**Purpose of Collection:** For the approval to prune or remove a tree on private land.

**Intended recipients:** Council staff and approved contractors of the Council of the City of Sydney.

**Supply:** Prune/Remove Tree on Private Land Application is voluntary however a completed application is required for approval to proceed.

**Access/Correction:** Council staff or Freedom of Information requests

**Storage:** Council's record management systems and Archives.

## Office Use Only

Receiving Officer

Date Received

Receipt Number (RC604)